

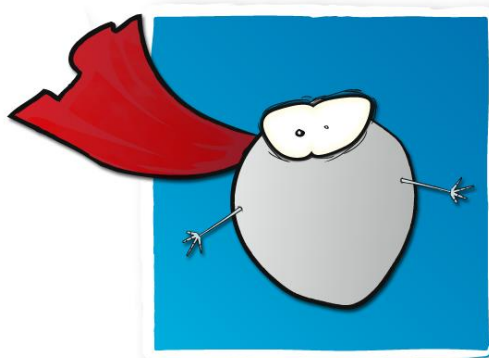


Acceptable Use Agreement –for students at St. Theresa’s School

St. Theresa’s Primary School, Albion, recognises the need for students to be safe and responsible users of digital technologies. We believe that explicitly teaching students about safe and responsible online behaviours is essential, and is best taught in partnership with parents/guardians. We request that parents/guardians work with us and encourage this behaviour at home.

At St. Theresa’s we:

- support the rights of all members of the school community to engage in and promote a safe, inclusive and supportive learning environment
- have a Student Engagement Policy that clearly states our school’s values and the expected standards of student behaviour, including actions and consequences for inappropriate behaviour.
- educate our students to be safe and responsible users of digital technologies.
- raise our students’ awareness of issues such as online privacy and intellectual property including copyright.
- supervise students when using digital technologies for educational purposes during school hours.
- provide a filtered internet service but acknowledge that full protection from inappropriate content can never be guaranteed.
- respond to issues or incidents that have the potential to impact on the wellbeing of our students and will apply the Student Behaviour Policy and the Student Discipline Policy where appropriate.
- support parents/guardians to understand the importance of safe and responsible use of digital technologies, the potential issues that surround their use and strategies that they can implement at home to support their child.
- provide parents/guardians with a copy of this agreement.





Safe and Responsible Behaviours

. When I use digital technologies I:

- **communicate respectfully** by thinking and checking that what I write or post is polite and respectful.

This means:

- ✓ never sending mean or bullying messages or passing them on, as this makes me part of the bullying
- ✓ not using actions online to be mean to others. (This can include leaving someone out to make them feel bad)
- ✓ not copying someone else's work or ideas from the internet and presenting them as my own.
- **protect personal information** by being aware that my full name, photo, birthday, address and phone number is personal information and not to be shared online.

This means:

- ✓ protecting my password and not sharing it with others
- ✓ only joining a space online with my parent or teacher's guidance and permission
- ✓ never answering questions online that ask for my personal information.
- ✓ never use the school's name, logo uniform or photos when creating sites on social media.
- **look after myself and others** by thinking about what I share online.

This means:

- ✓ never sharing my friends' or my own photo or personal information online
- ✓ speaking to a trusted adult if I see something that makes me feel upset or if I need help
- ✓ speaking to a trusted adult if someone is unkind to me.
- ✓ stopping to think about what I post or share online.
- ✓ using spaces or sites that are right for my age.
- ✓ not deliberately searching for something inappropriate.
- ✓ either turn off the screen or use the back button if I see something inappropriate tell a trusted adult.
- ✓ being careful with the equipment I use.

I have read and agree to the terms of this Acceptable User Policy.

Signed _____ **Date** _____

Parent Signature _____ **Date** _____

